

Cell Phone Policy and Contract

This contract between **Taylor Brown Residential Living LLC.** and _____ (youth's name) establishes our rules and consequences regarding cell phone usage while at our homes.

Date & Time: ____/____/20____ & ____: ____AM/PM

We have a no-cell phone policy for the youths in our Residential (RES) program. Based on this policy and contract, youth in our Transitional (TL) or Supervised Independent Living (SIL) program can use a cell phone.

At Taylor Brown Residential Living, having a cell phone is a privilege, not a right.

Are Phones & Electronic Devices Restricted?

Children ages 13 – 15 may not bring their cell phones and electronic devices to **Taylor Brown Residential Living**; youths 18 years and older are permitted always to have a cell phone. However, for children 16 years and older, upon admission, all cellular phones and electronic devices will be placed on a 24-hour hold. Youth will receive these items back 24 hours from their admission date, and when the hold is lifted, the next day after 4 p.m. The youth will be evaluated over a 2-week period regarding their cell phone use and following all **Taylor Brown Residential Living's** policies and procedures.

Will Phones/Electronics be Restricted at Any Other Times?

Taylor Brown Residential Living staff may place additional restrictions on electronic devices at any time based on staff recommendations, the children's progress and adherence to the program, or behavioral/safety concerns.

Are Phones Limited During Treatment Hours?

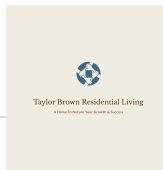
Yes. **Taylor Brown Residential Living** staff may ask that children not use their phones or other electronic devices during certain times (such as clinical programming) and in specific locations (such as church or during training).

Does Taylor Brown Residential Living Provide Wi-Fi Access or Pay for Phone Plans?

No. Neither the children nor the Staff are provided with Pathway's Wi-Fi access. Children must pay for their own phone plan coverage.

Does Taylor Brown Residential Living Provide Charging Cords or Other Accessories?

No. Children must furnish their charging cords, headphones, earbuds, and other accessories.



Are Photos and Videos Allowed?

No. All Children, staff, and visitors at **Taylor Brown Residential Living** have a legal right to privacy, and we ask that everyone at the facility refrain from using their phones or any other electronic device to photograph, film, or record anyone within or on **Taylor Brown Residential Living** property.

What Happens if a Phone or Device is Lost, Stolen, or Damaged?

Taylor Brown Residential Living is not responsible for lost, stolen, or damaged children's cellular phones and electronic devices.

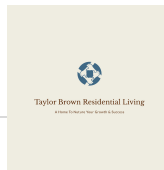
Cell Phone Usage Level System for Youths

Level 0 – No Phone Allowed for at least 15 days, during which time you must comply with all Pathway's policies and procedures. At the end of the period, a meeting will be held with you, the staff, the case worker, and the Operations Manager to review and sign a new cell phone contract.

Level 1 – Phones are permitted. However, during school time, youths are only allowed to have their phone between 4:00 p.m. and 8:30 p.m. After 30 days of staff evaluation, ensuring that you are following all Pathway's policies and procedures, you will be allowed to advance to the next level with all the privileges of that level. At the end of the period, a meeting will be held with you, the staff, and the Operations Manager to review and sign a new cell phone contract.

Level 2 – Phones are permitted. Youths are allowed to have their phone between 8:00 a.m. and 9:00 p.m. Youth will be responsible for ensuring they follow the school's guidelines regarding cell phones. After 45 days of staff evaluation, ensuring that you are following all Pathway's policies and procedures, you will be allowed to advance to the next level with all the privileges of that level. At the end of the period, a meeting will be held with you, the staff, and the Operations Manager to review and sign a new cell phone contract.

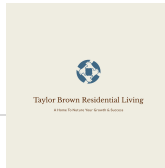
Level 3—Phones are permitted. Youths are allowed to have their phones. Youths will be responsible for ensuring they follow the school's guidelines regarding cell phones.



CONTRACT

Child's Cell Phone Responsibilities

- I will share my phone number with the **Taylor Brown Residential Living**, and they may use it to contact me at any time.
- I will turn my phone in to the staff every night by 9 p.m. (based on level)
- I will be mindful of my housemate and staff by ensuring my voice and phone volume is respectable. No shouting, loud music, or movies/videos.
- I will not send threatening or mean texts to others.
- I will keep my phone charged at all times.
- I will answer or respond promptly when the **Taylor Brown Residential Living** staff contacts me.
- I will not bring my cell phone to the dinner table.
- I understand that I am responsible for paying the monthly bill, knowing where my phone is, and keeping it in good condition.
- I understand that **Taylor Brown Residential Living** is not responsible for my monthly phone bill and will not provide Wi-Fi access under any circumstances.
- I will obey the rules of etiquette regarding cell phones in public places and ensure my phone is turned off in church, restaurants, or other quiet settings.
- I will obey my work or school's cell phone rules, such as turning them off during class or keeping them on vibrate while riding the school bus.
- I will alert the **Taylor Brown Residential Living** staff when I receive suspicious or alarming phone calls or text messages from people I don't know.
- I will also alert the **Taylor Brown Residential Living** staff if someone harasses me on my cell phone.
- I will not use my cell phone to bully another person.
- I understand that having a cell phone can be helpful in an emergency, but I must still practice good judgment and make good choices that will keep me out of trouble and danger.
- I will not send embarrassing photos of my family, friends, housemates, and staff to others or use my phone's camera to take embarrassing photos of others.
- I will not use my phone or any other electronic device to photograph, film, or record



CONSEQUENCES

At Taylor Brown Residential Living, having a cell phone is a privilege, not a right.

If the rules are broken, there are consequences. See the Disciplinary Handbook. This section will lay out some of the consequences you could face.

- I understand that having a cell phone is a privilege and that if I fail to adhere to this contract, my privilege may be revoked.
- I understand that I am responsible for paying the phone cost and/or for excess charges that I incur monthly.
- I understand that my cell phone may be confiscated if I disrespect the **Taylor Brown Residential Living** staff, fail to do my household chores, my school assignments, do not keep my grades up, any disciplinary actions from school or work, and do not follow the rules and code of conduct of Pathway to Everyday Life.

Taylor Brown Residential Living's Responsibilities

This section details our responsibilities, including:

- **Taylor Brown Residential Living** staff will be available to answer any questions the child might have about the responsible use of a cell phone.
- **Taylor Brown Residential Living** staff will support the child when they alert us to an alarming message they have received.
- **Taylor Brown Residential Living** staff will give the child two (2) warnings before we take their cell phone away and return it to the Case Worker.

Dissemination

At the time of admission to **Taylor Brown Residential Living LLC.**, each child and county case worker will be provided with a copy of the cell phone policy and contract.

Date & Time: ____/____/20____ & ____: ____AM/PM

Child's Signature: _____ Date: _____

Case worker Name: _____ Date: _____

Pathway Staff: _____ Date: _____